



Date Ratified: September 12, 2013

Table of Contents

1.0	Version / Edit History	3
2.0	Introduction	4
3.0	BAV HOT AIR BALLOON OPERATING RULES.....	5
	Definitions.....	5
	Rules.....	5
	Schedule A - FLIGHT RATES	8
	Schedule B – Sponsorship / Banner Advertising	9
	Appendix A: Role & Responsibilities for usage of Club balloon.....	10
	Appendix B: Student Pilot Training Fees, Pilot Checkout Fees.....	11
	Appendix C: Possible damage / repair / replacement indicative prices	12
	Appendix D: Insurance Policy.....	13
	FLIGHT REPORT SHEET	16
	BAV Hot Air Balloon Operating Agreement	18

1.0 Version / Edit History

Version	Date	Work Notes	Editor	
1.0	8 Aug 2013	Draft edition.	CBC with local changes Ian Brownlie	
1.1	9 Sept 2013	General revisions in response to members comments.	Ian Brownlie & Martin Tregale	
1.2	30 Oct 2013	Ratified version after BAV members meeting. Copy of insurance policy included.	Sue Robinson & Ian Brownlie	

2.0 Introduction

The objective of the Balloon Association of Victoria is to encourage participation in and awareness of ballooning in Victoria.

BAV constitution – 3(a) states the objectives of the association shall be to advance and promote the sport of ballooning.

As part of meeting this objective, the club maintains a hot air balloon. The use of the balloon is intended for recreational and training purposes, to provide all club members access and opportunity to handle balloon equipment and to provide club pilot members the opportunity to build experience in flying and club pilot members to maintain their currency in flying.

In order to put some structure to the operations, the following Operating Rules have been established. Decisions to fly the Club balloon should favour safety and prudence. The operating rules are intended to provide direction on the handling of the balloon, events and accounting.

3.0 BAV HOT AIR BALLOON OPERATING RULES

Definitions

“ABF” is the Australian Ballooning Federation Inc.

“Club” is the Balloon Association of Victoria Inc. (BAV).

“Club Event” is as defined in clause 3.4

“Executive” is the Committee of Management of the Club made up of the President, Vice-President, Treasurer, Secretary, Safety and Technical Officer, Newsletter Editor and two ordinary members

“Equipment” includes all items required to transport or fly the balloon. This includes the basket, envelope, instruments, fan, trailer, and most support equipment relating to the Club hot air balloon. BYO items shall include UHF & VHF radios, strikers, compass, helium/pi-balls and any other equipment that the pilot may require.

“Flight Coordinator” a position in the club that has responsibility for coordination of the balloon, including bookings, arranging annual maintenance and ensuring the location of the balloon is always known. The Designate to the Flight Coordinator can act as Flight Coordinator when unavailable.

“PIC” is Pilot in Command

“Hirer” is the person ultimately responsible for the hire of equipment. The Hirer is the person who is actually hiring the balloon, eg: student NOT instructor.

Rules

3.1 The hirer/pilot/student pilot must be a contributing, active and financial member in good standing with the Club and the ABF and will require approval from the Flight Coordinator or designate before flying Club Equipment.

Booking

3.2 Booking for daily regular use of the Equipment must be made with the Flight Coordinator (or designate). For any other use of the equipment, approval must be granted by the Executive.

3.3 If the Balloon is to be taken outside of Victoria, permission must be obtained from the Flight Coordinator (or designate).

3.4 From time to time, at the discretion or at a request of a member, the Executive may designate a block of flights, such as a competition, fiesta or other gathering, as a “Club Event”. For Club Events, no individual pilot may book a club balloon for the duration as an exceptional booking. Instead, regular bookings will apply.

3.5 A booking fee may be required at the discretion of the Executive where demand for the balloon is high, and ensures that pilots share the balloon use without dominating advance weekends and not flying due to changes or circumstances.

3.6 The flight coordinator should preference students when booking.

Insurance contribution

3.7 In order to use the Equipment, a pilot or student pilot must pay, up front, a non-refundable, annual fee of one hundred and fifty dollars (\$150.00). This will allow the pilot to be included on the insurance policy and may take a short time to arrange confirmation from the insurance company (for pilots with less than 150 total balloon hours & no pilots with claims or accident history within 3 years).

3.8 The one hundred and fifty dollar (\$150.00) fee may be waived for a Club member instructor only for the purpose of instructing a Club member and only after approval by the Executive and/or Flight Coordinator. The instructor must be a Club member in good standing, have an ABF Instructors Rating. The student must be a member of the Club and have paid the one hundred and fifty dollar (\$150.00) fee.

Deposits

3.9 A deposit is required of one thousand dollars (\$1000) to hire the balloon. Credit card deposit authorisation can be arranged through the ABF. Card details to be listed on the booking form. Deposit to be refunded at the discretion of the Flight Coordinator. The hirer is expected to restore the balloon and equipment to a safe & operating condition after use regardless of the extent of damage/loss.

3.10 The equipment also includes the use of the registered trailer which may be subject to traffic offences or camera fines which will be the responsibility of the hirer.

Rates

3.11 Flying Rates (\$100/hr instruction and \$150/hr general flying) are contained in Schedule A. The hourly rate is measured in increments of 0.1 hrs and is measured from first ignition of the main burner during inflation and ceases at the time that the balloon is safely on the ground.

3.12 Student pilot training fees are contained in Appendix B.

Usage

3.13 Use of the balloon and Equipment will indicate full acceptance of all conditions and payments mentioned in this document.

3.14 Prior to any flight the PIC is expected to perform a comprehensive equipment and safety check of the balloon (including load chart).

3.15 The decision on whether to fly or not fly a scheduled flight will be at the sole discretion of the PIC, however decisions to fly the Club balloon should favour safety and prudence.

3.16 Training can only be carried out by an ABF approved instructor.

Damage

3.17 In the event there is damage to the hull or total balloon loss, the Hirer will be liable for damages up to the \$1000 held as an excess value for the insurance where the Equipment has hull insurance.

3.18 The trailer, fan and some other equipment is not insured as part of the hull. The Hirer is responsible for the uninsured equipment items (trailer, fan, QR ropes and other general equipment)

3.19 If the Hirer (Pilot or Student pilot) uses the Equipment outside reasonable flying and/or not covered by the insurance policies, he/she is responsible for the value of the Equipment.

3.20 In the event there is damage to the hull or total balloon loss and the Equipment is uninsured for hull value, then the Hirer (Pilot or Student pilot) is liable for the value of the Equipment.

3.21 The value of Equipment is itemised in Appendix C. The Equipment values will be reviewed from time to time by the BAV committee.

Return

3.22 Following a hiring period, the Equipment is to be returned to its assigned location or the Flight Coordinator advised if returned to a different location.

3.23 The Equipment should be returned in good operating condition that will allow safe usage by the next pilot.

3.23.1 All fuel tanks and fan fuel to be returned full. Returning the balloon without full tanks will incur a refueling fee of \$50 plus the fuel cost to fill the tanks.

3.23.2 The envelope must be returned dry.

3.24 If not returned in good condition, it is the responsibility of the Hirer to report any deficiencies in the Equipment to the Flight Coordinator (or designate) and to initiate and follow up on any repairs as soon as possible (3 days).

3.25 Operating expenses and the cost of repairs to Equipment, (other than normal wear), is the responsibility of the Hirer/Pilot. The Pilot is responsible for checking and/or maintaining all regulatory requirements (insurance, personal license, operating limits, permits, CFA fire permits etc.).

Accounting

3.26 A "Flight Report", complete with the flight number, all income and all receipts for claimed expenses shall be submitted to the Flight Coordinator within 30 days.

Sponsorship

3.27 The envelope has an option for banner advertising. This option may be used to help offset the operating costs of the balloon.

3.29 Indicative rates for banner advertising are included in Schedule B.

Rule Interpretation & Dispute Resolution

3.30 Any interpretations of, or exceptions to the above operating rules, shall be made by the Executive.

3.31 Dispute resolution procedure will be at the discretion of the Executive. Every effort shall be attempted with resolution through the BAV and a dispute resolution group may be formed from a selection of two (2) BAV Executive members and one (1) ABF Executive member to resolve the final decision.

Schedule A - FLIGHT RATES

The intent of the Flight Rates is to encourage pilots and crews to book and fly the balloons at a fair and reasonable hourly rate so that all can benefit from usage of the balloon and associated Equipment. These rates will be reviewed as and when required.

Occupants	Hourly Rate (HR) (in 0.1 hour increments) <small>Time is measured from first ignition of the main burner during inflation and ceases at the time that the balloon is safely on the ground. Suggested split of fees to passengers are for consideration of the hirer. The hourly rate is the obligation of the hirer to pay the nominated rates to BAV. Loading of passengers and pilot will be subject to load chart checking for the balloon and weather conditions.</small>
Instructing Pilot + student pilot	\$100.00/hr
Pilot - (Solo) Pilot + 1 or 2 Passenger	\$150.00/hr

Pilot and passenger should share expenses.

Rates (\$100 / \$150) selected are chosen to encourage balloon training flights and sponsorship of ballooning events.

Schedule B – Sponsorship / Banner Advertising

The Balloon has an option for banner advertising using Velcro that has been pre-sewn as follows:

C-77 banner on 3 panels (6,7,8) x 3 gores (2,3 & 4), which is located above the Kavanagh logo and is top centre during inflation and deflation, proving maximum exposure to the advertiser/sponsor.

The size of the banner will be approximately 13m x 4.3m or 52 sq.m

The following provides an indicative cost for advertising in the first year, which includes the banner & artwork and display for 12 months.

<u>Banner Type</u>	<u>Year 1</u> <u>Cost</u> <u>\$</u>
Tyvek Banner with standard or basic painted artwork	\$5,931*
Tyvek Banner with Digital printing of artwork	\$7,675*
Cloth Banner with standard or basic painted artwork	\$6,265*
Cloth Banner with standard or basic painted artwork	\$8,009*

*Final artwork is needed for an actual quote. This pricing (Sept 2013) is a guide only.

Appendix A: Role & Responsibilities for usage of Club balloon

The intent of this section is to provide information relating to situations or activities of the club balloon and the role and responsibility of the pilot (hirer) and the club (owner).

Activity	Hirer/Pilot	Club
Regular use of the balloon	Regular (recreational) use of the balloon	Review any use other than regular use
Other use (commercial, events, competition, records) of the balloon	Inform and get approval from executive before an activity	Review use (commercial, events, competition, records) and respond to requests
Communal events	Interested pilots share the balloon	Provide balloon and coordination for booking
Accident – hull not in motion (HNIM)	Will promptly notify and work with the executive on follow-up activities and paperwork. Pays deductible	Will coordinate insurance reporting with assistance of pilot. Hull damage not covered by insurance
Accident – in flight	Will promptly notify and work with the executive on follow-up activities, reports and other paperwork. Contact BAV, ABF (via IRIS) & ATSB.	Will coordinate insurance reporting with assistance of pilot.
Accident – liability (PLPD)	Work with Executive	Will coordinate 3 rd party liability insurance. Equipment may not be insured
Accident – while travelling	Responsible	Work with pilot/towing insurance
Travel out of town	Responsible for all expenses, insurance for travel.	Provides balloon
Damage during storage – In domestic residence	Hirer/Pilot or person to work with the Household insurance, & executive on follow-up activities and paperwork.	Will work to repair/replace equipment.
Repairs to equipment while out of town	Hirer/Pilot coordinates, pays and ensures all work and paperwork completed. Cost estimate for transport to Kav workshop is \$200(one way).	Club pays for wear and tear repairs only.
Repairs to balloon normal wear and tear	Participates in maintenance.	Club pays.
Repairs to balloon as a result of operation	Hirer/Pilot coordinates, pays and ensures all work and paperwork completed. Liability with the operating rules	Oversees and to ensure operability of balloon
Booking – regular use	Makes request to flight coordinator. One at a time.	Flight coordinator keeps track. Arranges coordinators
Booking – other use	Request a booking. One at a time	Approve and hold booking
Communication	Keep executive and flight coordinator informed of activities and status of the balloon	Maintain a framework for the operation of the balloon. Review and respond to requests.
Total loss of hull	Hirer/Pilot coordinates with BAV and insurance if applicable to ensure claim is completed. If no insurance or items no covered by insurance, then pilot pays up to \$4000	Club ensure agreed value of rental equipment is paid from accumulated funds and pilot contribution.

- The above is a summary and believed to be correct. Documents may provide other information.
- Any interpretation of, or exceptions to the above, shall be made by the BAV Executive.
- Club is the sitting executive and flight coordinator.

Appendix B: Student Pilot Training Fees, Pilot Checkout Fees

The following provides some guidance for students on the total cost to obtain a private pilot certificate for balloons.

Balloon use hourly rate (Training activities)	\$100
Instructor fee – hourly rate	Negotiable
Crew fee (estimated – actual cost would apply)	~\$30
Chase vehicle fee (estimated – actual cost would apply)	~\$30
Propane(estimated – actual cost would apply)	~\$60
Hourly estimated Total	~\$220
Estimated cost for minimum 17 hours (including exam flight)	~\$3740
Equip. usage and inclusion in Insurance policy(non-refundable) – annual fee	\$150
Deposit required prior to training(Equipment refundable)	(\$1000)
Ground school plus theory tests	~\$ 0.00
Estimated Total to obtain license	= >\$3890

Training flights are normally 1 to 1 ½ hour. Flights should be no longer in order to get maximum benefit from the training.

Hourly Rate is in 0.1 hour increments.

The above costs may vary if the student:

- (a) provides his/her own approved chase vehicle
- (b) provides his/her own approved chase crew
- (c) pays for the propane
- (d) instructor agrees to negotiate his/her fee

Ground school instruction and examination costs are negotiable in the estimate.

A \$1000.00 deposit as per clause 3.9 & 3.10(refundable after satisfactory return of operating equipment) and full membership in the Club and ABF are required prior to beginning training.

Total estimated cost for training to obtain a Balloon Pilot Certificate based on the minimum number of hours is \$3890.00

Additional costs may be incurred as a result estimation inaccuracy, more than the minimum 16 hours, medical fees and any other fees. Annual membership fees for ABF (~\$190) and BAV (~\$40) have not been included, nor the license fees. Items not included with the balloon include helium, piballs, striker, compass, radios and other equipment, which will need to be budgeted and sourced elsewhere.

The above fee also excludes accommodation costs. The club has comfortable accommodation available located at Benalla Airfield. Members: \$10 per person per night; Non-members: \$15 per person per night; Children: free. BYO bedding. Rooms can be very cold in wintertime however common area has pot belly stove wood heater. Pets are not permitted in the Lodge, including entry area.

Appendix C: Possible damage / repair / replacement indicative prices

BAV Balloon and trailer and equipment

VH-IFV

Trailer R29117

“Vicky”

“I fly Victoria”

POSSIBLE DAMAGE / REPAIR / REPLACEMENT INDICATIVE PRICES

Packaging, postage and delivery may add to indicative prices

Trailer	
Trailer keys Supply check and replace (2 keys)	\$10 each
Replacement rear door lock	Estimate \$100
Replacement side door lock mechanism (2)	\$130 each
Replacement padlock (Combination Lock)	\$25
Damaged/ broken rear stop/tail/blinker lights	\$100 each
Damaged number plate light	\$40
Damaged/replacement Car/trailer plug	\$25
Tyre(some wear obvious) Replacement \$200	\$100 each
Jockey wheel(some wear obvious) Replacement	\$75 each
Panel damage/hinges	To be assessed
Fire extinguisher 5 kg water	\$120
Trailer replacement Fully covered and lockable	\$3000

Balloon & Equipment	
Quick release mechanism(Kavanagh)	\$200
Quick release mechanism rope (11m)	\$50
Fire extinguisher(1kg)	\$50
Inflation fan replacement	\$1700
LPG master bottle replacement Mytton 55L S/N 0189	\$2000 -\$2900
LPG slave bottle replacement Mytton 55L S/N 0188 & 0184	\$1500 -\$2635
Basket replacement(new) KOB1210 BA092 Poles & covers, carabiners, straps, handling line, Flight manual & stuff bag	\$6600
Envelope replacement VH-IFV C77-462 Reduced value with time/usage	\$23,000
Panel damage approx \$400 transport to Kavs plus ~ \$100 repair per panel	\$500+
Burner replacement(used) KBS3-1 BU150 & Load frame LF163	\$2127
Witches hats(safety barrier around fan or other uses)	\$50 each
Tether ropes	\$200
Flytec Instruments 6010 Serial number 44990	\$600

Appendix D: Insurance Policy

A copy of the insurance policy follows:



watkins taylor stone
INSURANCE BROKERS

Watkins Insurance Brokers Pty Ltd 1/45 Watkins Taylor Stone
965-967 Pacific Highway Pyrmont NSW 2071 - PO Box 756 Pyrmont NSW 2071
T 02 9133 8300 F 02 91 88 6155 E info@watkins-taylorstone.com.au W www.watkins-taylorstone.com.au
A-MN 23 059 370 465 A-CN 059 670 465 AFS Licence No 244427

New Policy

AFS Licence No.: 244427

TAX INVOICE

ABN 17 292 678 727

BALLOON ASSOC. OF VICTORIA
5 FRANCIS STREET
3 ACERBURN VIC 3130

MEMORANDUM: 13090050
CLIENT REF: 13866
INVOICE NUMBER: 195026
DATE: 13/09/13
POLICY NUMBER: To Be Advised.
EXECUTIVE: REBECCA HAINES

This document will be a Tax Invoice for GST when you make payment.

INSURER: CRISPIN SPEERS & PARTNERS LTD
ST CLARE HOUSE 30-32 MINORIES LONDON EC3N
1PE

Premium	3,105.25
Fine/SIES Levy*	0.00
U/A GST	0.00
Stamp Duty	310.63
Policy Fee	50.00
Brokers Fee	85.65
Br Fee GST	2.67

INSURED: BALLOON ASSOC. OF VICTORIA

Sub Total 3,560.00

PERIOD: 13/09/13 to 13/09/14
At 4pm Local Time

AMOUNT PAYABLE \$3,560.00

CLASS: BALLOON AVIATION INSURANCE

*Notes: SIES Levy for risks in NSW contains the
State Emergency Services contribution.

As requested, Interim Cover has been arranged as below. To ensure continuity of cover, kindly detach payment slip and return with your remittance note payable to WATKINS TAYLOR STONE within 14 days of the invoice date. If cover is cancelled before the expiry date, we will refund to you the net return premium received from the insurer. The brokerage received for arranging the cover will not be refunded.

PARTICULARS:
As Per Attached Schedule

PLEASE REFER TO IMPORTANT INFORMATION ON REVERSE

Watkins Taylor Stone is aware of its responsibilities under the Privacy Act and full details of our policy are available upon request or alternatively, please refer to our website.



Billers Code: 59071
Ref: 0950260

CLIENT REF: 13866
INVOICE NUMBER: 195026
DATE: 13/09/13
REBECCA HAINES

CLIENT: BALLOON ASSOC. OF VICTORIA

AMOUNT PAYABLE: \$3,560.00

Telephone & Internet Banking/BPAY, contact your Bank, Credit Union or Building Society to make this payment from your cheque or savings account. More Info: www.bpay.com.au

IF PAYING BY CREDIT CARD A 1% SURCHARGE APPLIES. THE AMOUNT PAYABLE WILL BE \$3,595.60. Please complete details overleaf.

Payment Slip

Please detach and return with your payment to:
Watkins Taylor Stone PO Box 756 Pyrmont NSW 2071



YOUR DUTY OF DISCLOSURE

Before you enter into a contract of general insurance with an insurer, you have a duty under the Insurance Act 1984, to disclose to the insurer every matter that you know, or could reasonably be expected to know, is relevant to the insurer's decision whether to accept the risk of the insurance and, if so, on what terms.

You have the same duty to disclose these matters to the insurer before you renew, extend, vary or reinstate a non-ratified general insurance.

Your duty, however, does not require disclosure of matters:-

- that diminishes the risk to an underwriter by the insurer;
- that is common knowledge;
- that your insurer knows, or in the ordinary course of his business, ought to know;
- as to which compliance with your duty is waived by the insurer.

MOTOR INSURANCE

Your duty of disclosure requires you to inform us of any traffic infringements and accidents you may have sustained within the past 12 months.

NON-DISCLOSURE

If you fail to comply with your duty of disclosure, the insurer may be entitled to reduce his liability under the contract in respect of a claim or may cancel the contract.

If your non-disclosure is material, the insurer may also have the option of voiding the contract from its beginning.

AVERAGE/UNDER INSURANCE

When your policy contains an average clause, this means that your insurer requires you to insure for the full value. If you do not do so, and you are under-insured, they will pay you less in the event of a claim in proportion to the amount of under-insurance. In particular, they will pay an amount determined by a formula which relates the full value.

LIABILITY INSURANCE

The policy will not cover you for liability resulting from events which occurred before the commencement of cover, unless specifically noted on the schedule. You are only protected against liability where not for or any claim made against you is given to your insurer during a period when the policy is current, or if no such notice is given during this period, if you inform them in writing within the period of cover of facts that might give rise to the claim.

RIGHTS OF SUBROGATION

The policy contains a provision excluding or limiting the insurer's liability in respect of a loss by reason that the insurer is party to an agreement that excludes or limits the right of the insured to recover damages from the Third Party.

THE DUTY OF THE UTMOST GOOD FAITH

A contract of insurance is a contract based on the utmost good faith and there is implied in such a contract an obligation requiring each party to act towards the other party, in respect of any matter affecting under or in relation to it, with the utmost good faith.

THIRD PARTIES

Your insurer will protect the interests of third parties (e.g. mortgagees, financiers, lessors) only if they have been informed of such interest and the interests are noted on the policy.

INSTALLMENTS

If your premium is paid by instalments, your insurers have a provision to limit their liability if your premium instalment is not paid for at least fourteen (14) days.

DISPUTES

Clients who are not fully satisfied with our services should contact our Customer Relations Manager Mr. Jerry S. Jones at (02) 0468 8300. Walk-In Taylor Stone Insurance Brokers also subscribe to The Financial Ombudsman Service, a free consumer service, and the General Insurance Brokers Code of Practice. Further information is available from our office.

CREDIT CARD PAYMENT ADVICE

Please Debit my

☐ Visa ☐ Mastercard

Card No. _____

Card Expiry Date (mm/yyyy) ____

Amount \$ _____

Cardholder's Name _____

As shown on card

Cardholder's Signature _____

Schedule of Cover

Qdr Reference: 13040050

Insured Names : Balloon Association of Victoria

Geographical Limits : Australia Wide

Balloon Schedule	Reg.No	Pass.Limit	Ann.Hours	Liability Limit	Hull
Kavanagh	VH-1FY	2	40	\$5,000,000	\$32,000

Named Pilot Schedule	Total Balloon Hours
Paul Gibbs (ABF Examiner & Instructor)	2,100 hours
Jan Robinson (ABF Examiner & Instructor)	1,820 hours
Adam Harvey (ABF Examiner & Instructor)	496.25 hours
Ronald Kent (ABF Instructor)	370 hours
Peter Duntneill (ABF Instructor)	over 150 hours
Ian Drowell	170 hours
Melike Sterma	over 150 hours
Francois Steyn	80 hours
Martin Tregale	12 hours
Jodi Tregale	6 hours
Darren Morgan	3 Hours

Pilot Warranty

The policy limits cover to the above named pilots & any other pilot that has been approved by Balloon Association of Victoria or ABF instructor subject the additional pilot having a minimum of 100 total balloon hours & no accidents or claims in the three years prior their inclusion on the policy.

NOTE: All pilots under 100 balloon hours are to be named on the policy.

Purpose Of Use

Private/pleasure, competitions, training, including ab initio training, flights, hire to BAV members

Extensions

(1) Noise Liability - \$100,000 each & every claim

Excesses

\$500 - each & every Noise Liability claim
 \$500 - each & every property damage liability claim
 \$1,000 - each and every Hull claim

Ultimate Insurer

Lloyds Of London effected through Crispin Speers & Partners Ltd as the Coverholder

CRISPIN SPEERS & PARTNERS LTD
 St Clara House, 30-33 Minories, London
 EC3N 1PE
 England



FLIGHT REPORT SHEET

BAV HOT AIR BALLOON
VH-IFV Trailer R29687

“I Fly Victoria”

Pilot: _____ Flight #: _____

Date: _____ Flight time: Burner on..... Landed.....

Flight Area Description: _____

Weather Description: _____

INCOME: - Itemise total income from flight. Rates: Refer schedule A

Pilot & Passenger Names

	\$
	\$
	\$
	\$
	\$
TOTAL INCOME (Refer to Operating Rules for specifics)	\$

EXPENSES: - Include all receipts

	\$
	\$
TOTAL EXPENSES	\$

The expenses (tether costs, repair costs) are to be claimed separately, not deducted from income.

This completed statement is to be submitted to the treasurer within 30 days.

RECORD OF WEIGHT ALTERATION

Name of Organisation Balloon Association of Victoria 243 Tucker Road McKinnon Victoria 3204	Aircraft VH-IFV	Type Manned Free Balloon	Sheet No. 1 Model C-77
REWEIGH AIRCRAFT AS REQUIRED BY CAO 100.96			
Limit Data MAXIMUM TAKE-OFF WEIGHT: 760 kg. Take-off weight: + / - 5 kg.			
Loading System EMPTY WEIGHT LESS THAN: 195.3 kg. EMPTY WEIGHT GREATER THAN: 205.3 kg.			
DATE	COMPONENTS	SERIAL NUMBERS	RUNNING TOTAL EMPTY AIRCRAFT
22/08/2103	ENVELOPE: C 77	C77-102	101.3 Kg.
	BASKET: KOB1210 INCLUDES THE FOLLOWING: 4 X POLES AND POLE COVERS 4 CARABINERS 4 PAIRS OF TANK STRAPS HANDLING LINE AND POUCH FIRE EXTINGUISHER AND BRACKET FLIGHT MANUAL AND POUCH STUFF BAG	BA082	85.7 Kg.
	BURNER: KBS3-1 INCLUDES LF163	BU150	13.5 Kg.
	LOAD FRAME: KLF7081-44 INCLUDED IN WEIGHT OF BURNER BU150	LF163	
TOTAL			200.3 Kg.
ENVELOPE BAG			6.0 Kg.
AIRCRAFT WEIGHT CONTROL AUTHORITY FOR AND ON BEHALF OF KAVANAGH BALLOONS PTY. LIMITED. PRODUCTION CERTIFICATE 049101 : CERTIFICATE OF APPROVAL 2376			

FORM NO. KPM07



BAV Hot Air Balloon Operating Agreement

"Vicky"

VH-IFV *"I fly Victoria"*
Check sheet

Usage responsible Person:


Pilot in charge:


Pilot ABF Number:

Student ABF Number:

Check currency:

Check currency:

BAV member  \$150 user levy

CFA Sch 14: 

\$1000 deposit

Visa/Mcard no.

exp

Name

Flying cost recovery rate: **\$100 / \$150 per hour**

Starts at the first ignition of the main burner and finishes when safely on the ground. Measured in increments of 0.1 hours.

Usage Dates:

Pickup date:

Return date (within 3 days of last use):

Vehicle towing reg:

Trailer Reg: R29117 or

Drivers licence number:

Trailer Reg expiry: 6th Sept 2014 or ?

VH-IFV Log book hours out:

Condition Report: Basket BA092:

Instruments: Flytec 6040 sn44990 Last check: 8/2013

Fire Extinguisher: 8/2013

LPG hoses: 2/2004 Tanks 0189_(7/13) / 0188_(6/08) / 0184_(6/08)

Burner BU150:

Envelope C77-462: Temp. indicator  °C

Other equipment:

Trailer:

Fan:

Piballs, helium, strikers, maps, radios, first aid kits and any other items that the user prefers are the responsibility of the user.

Once the equipment leaves the storage location the user accepts all conditions of the BAV operating rules which continue to apply until the balloon is checked out after return.

I agree to abide by the rules and constitution of the Balloon Association of Vic. Inc.

I agree to abide by the VH-IFQ operating rules and take due care of the equipment.

Signature: _____ Date: _____

The hirer is expected to restore the balloon and equipment to a safe & operating condition after use regardless of the extent of damage/loss.

Payments payable to: BAV, 36 Douglas Street, Blackburn North, 3130

Or deposit directly to the BAV account: ANZ, BSB 013-165, Account 2954 47247